



Habitat for Humanity of Greater Charlottesville Part-Time Employment Benefits Summary

All full-time employees are eligible to receive the following benefits:

- 10 days of paid time off (PTO) per calendar year
- 9 paid holidays per calendar year
- Long-term disability coverage
- Simple IRA retirement plan

Overview of Benefits: The first of the month following date of hire, part-time employees of GCHFH are eligible to participate in long-term disability upon review and acceptance by our carriers*. Part-time employees may also elect to participate in a retirement plan offered through GCHFH.

Long-Term Disability

- Long-term disability coverage through Guardian for 60% of income in the event that an employee becomes disabled due to sickness or injury.

Simple IRA

- Employees may enroll in a simple IRA plan through NorthWestern Mutual. Habitat will match contributions up to 3% of the employee's annual income. Employee may contribute beyond that amount.